

ADMINISTRATIVE COUNCIL ON TOXICS USE REDUCTION
Meeting Minutes
December 11, 2007

I. Call To Order and Welcome

Philip Griffiths called the meeting to order.

Council Members Present: Philip Griffiths (EEA), April Anderson Lamoureux (EED), Laura Marlin (DOS).

Others Present: Rich Bizzozero (EEA), Liz Harriman (TURI), John Raschko (OTA), Heather Tenney (TURI), Rachel Massey (TURI), Rick Reibstein (OTA), Kerry Bowie (EEA), Tricia McCarthy (William F. Coyne Jr. Esq. PC for American Chemistry Council), Lynn Cain (DEP).

II. Approval of Minutes

No vote was taken on the October 31, 2007 Administrative Council meeting minutes due to a lack of a quorum.

III. EEA Response to Comments: Higher Hazard Substance List and Toxics Use Fee

Rich Bizzozero reviewed the Response to Comments document with the Council members. The following topics were addressed:

- Definition for manufacture
- Number of higher and lower hazard substances designated by the Council in any single year.
- Criteria for selection of higher hazard substances
- Selection process for addressing both the hazard and risk associated with the chemical use.
- Transparency of the higher hazard substance selection process and the criteria used for selection.

IV. Outreach Strategy for TCE, Cadmium and Cadmium Compounds

Rich explained the TURA program agencies will prepare a number of targeted mailings and work directly with program stakeholders to identify and notify companies about the new 1000-pound reporting threshold for trichloroethylene, cadmium, and cadmium compounds.

As companies are identified they will receive assistance through OTA's business assistance program; TURI's Surface Solutions Cleaning Lab, chemical fact sheets and research capabilities; and DEP's TURA compliance assistance program. The targeted outreach strategy includes:

- Mailings to facilities know to have used or currently use the Higher Hazard Substance
- Notifying attendees to recently sponsored program workshops and events
- Mailings to companies having a similar Standard Industrial Classification (SIC) code to a TURA filer reporting on trichloroethylene, cadmium or cadmium compounds
- Mail to all TURPs
- Mail to companies that have used the Surface Solutions Cleaning Lab, the Institute's wire and cable or electronics consortia
- Outreach to Toxic Use Reduction Planers (TURPs)
- Working with waste haulers
- Working with Massachusetts based and national trade associations
- Working with chemical distributors

IV. Next Meeting

Will be held on February 13, 2007

V. Adjourn

There being no further business, Phil adjourned the meeting.